



## Fullerton College Pass-Along Petition for IGETC / CSU-GE Breadth / AA GE

This form is used for review of general education courses from U.S. regionally accredited institutions that are NOT part of the California Community College system. It is the student's responsibility to **provide proof of course completion** (transcripts with passing grades) and **supporting documentation** (general education pattern of that institution is optional). **YOUR PETITION WILL NOT BE REVIEWED IF ① TRANSCRIPT(S) ② SYLLABUS or OUTLINE ARE NOT ATTACHED TO THIS FORM.** After receiving all documentation, it will take approximately 10 working days for a determination, student will be notified.

**ALL SECTIONS BELOW MUST BE COMPLETED OR PETITION WILL NOT BE REVIEWED**

Student Name: \_\_\_\_\_ BANNER ID #: @ \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Email (please print clearly): \_\_\_\_\_

Counselor or Evaluator's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name and State of the Institution where the course was taken: \_\_\_\_\_

Courses approved for AA/AS GE will NOT satisfy the requirements for the Paralegal AS GE Pattern. (GRAY AREA BELOW FOR OFFICE USE ONLY)

Course Prefix & Number	Units (indicate quarter/semester)	Grade	Please indicate AA GE/ CSU GE/ IGETC	GE Area Requested (A1-D2, A1-E or 1A-6A)	Determination	Notes
					( ) Approved ( ) Denied	
					( ) Approved ( ) Denied	
					( ) Approved ( ) Denied	
					( ) Approved ( ) Denied	

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					( ) Approved ( ) Denied	
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ARTICULATION OFFICER's signature: \_\_\_\_\_ DATE: \_\_\_\_\_

### Pass Along Petition Instructions:

Preface: The process is for evaluations which has already been completed prior to the approved Pass-Along Policy as well as completed "Requested for Evaluation of Other College Transcripts" (OCT's) evaluations:

#### Pass-Along Petition:

1. **AFTER** the completion of "Request for Evaluation of Other College Transcripts" (OCT's) - and there are potential Pass-Along GE course(s) in question.
2. Counselor/Evaluator completes (attached Pass-Along Petition) form with the student.
3. Student will be provided with the Pass-Along Petition form (attached) to obtain addition documentation - Syllabus or Course Outline of Record.
4. Student will submit the Pass-Along Petition form (attached) along with syllabus or course outline to the front Counseling counter.
5. All documentations, **Request for Evaluation of Other College Transcripts, Pass-Along Petition, and Syllabus or Course Outline of Record** will be placed in **the Articulation Officer's Mailbox** at the Counseling Center.
6. Articulation Officer (AO) will review Pass-Along Petition and supporting documentations.
7. Student will be notified with a decision, after receiving all documentation (it will take approximately 10 working days for a determination).
8. Articulation Officer (AO) will document the determination of Approval or Denial in DegreeWorks - (notes section).
9. All hard copies of the Pass-Along documentations will be filed with "Request for Evaluation of Other College Transcript" (OCT) in Admissions and Record.

Pass-Along Petition is available in the I: drive - folder named "Pass-Along Petition".

### Pass-Along Process

